

**CITY OF BOWDLE
REGULAR MEETING MINUTES
AUGUST 5, 2024**

Mayor Rick Boschee called the meeting, located at 2056 Main Street, to order at 7:25 pm. The following members were present: Rick Boschee, Rex Gab, Mike Gunderson, Darryn Barnhardt, Margaret Bobby, Russ Maier and Amber Shaykett. Also present: Finance Officer Carrie Poirier, Healthcare Administrator, Kirby Kleffman and Rodney Schlecht. No one was present for the public forum portion of the meeting. All present recited the Pledge of Allegiance. The Pride recorded the meeting.

Agenda: Motion by Gunderson, seconded by Barnhardt to approve the agenda. All voted yes. Motion carried.

Minutes: Motion by Bobby, seconded by Shaykett, to approve the minutes of the regular meeting held on July 8. All voted yes. Motion carried.

Healthcare Center: Kirby Kleffman, Healthcare Administrator read the June financial statements. The month showed a facility wide profit of 366,480 with a YTD profit of 326,349. The breakdown includes Hospital profit of 437,787 with a YTD profit of 738,127. Nursing Home has a loss of (37,882) with a YTD loss of (202,444). The Clinic showed a loss (33,425) and a YTD loss of (209,334). The statements were reviewed by the council. Kleffman also shared the June statistical report for the facility. Acute patient days were down compared to last year. Swing bed days were up. Outpatient visits up, Clinic visits up 300 visits YTD compared to last year. Lab tests, radiology exams and therapy visits are all comparable to last year.

Kleffman presented the facility personnel changes for the month of July. Vivian Jost, LTC, PT \$17.50, Brooklyn Wenzel, Hospital LPN to RN, PT to FT, \$31.00. Separations: Krystal Stuwe, Clinic RN, Wage increases: Mary Fischer, 25-year increase, \$51.51, Nicole Beitelspacher, 5-year increase, \$23.35.

Kleffman discussed the revised drug-free workplace policy for the Healthcare Center noting that applicants testing positive for marijuana must provide BHC with a copy of their marijuana card prior to beginning employment. Motion by Gunderson, second by Gab. All voted yes. Motion carried.

Kleffman requested to surplus the old ultrasound machine. The council determined that no appraisal was needed. Motion by Barnhardt, second by Gunderson. All voted yes. Motion carried.

Kleffman reported that he met with Senator Thune regarding the VA reimbursement rate for services at the Bowdle Healthcare Center. Senator Thune mentioned that this was likely happening across the state. Kleffman requested BHC Executive Session at 7:32pm.

BHC Executive Session concluded at 7:58pm. No motions were made.

Healthcare Foundation reported that Joell Bieber is the new Secretary/Treasurer. Lindsey Fuller and Marjean Gab are new Foundation members. Wayne Washenberger resigned.

The following claims were presented for the Healthcare Center:

Payroll Healthcare Center (July):

Hospital/Nursing Home/Clinic, Wages, 349,105.01, IRS/CorTrust Bank, N.A., Payroll Taxes, 76592.07
AFLAC, Employee Payroll Deductions, 3014.98, Accounts Management, garnishments, 472.00
Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4444.94, Secure Benefits Systems, Employee Payroll Deductions, 4247.42, Vision Service Plan, Insurance, 674.34 SD Retirement System, Pension, 38767.68, Washington National, Employee Payroll Deductions, 42.56, Wellmark, 77178.59

Healthcare Center Payment of Claims (July):

4D Kares, Med Surg, 11520.00
A&B Business Solutions, Admin/Clinic, General Supplies/Maint Contracts, 1488.22
Agiliti Health, Med/Surg, Lease, 3601.00
Avel ECare Medical, PC Operating. ER, Contracts, 4873.61
Avera Health, Admin, HIM, Radiology, Services, 23680.00
Avera Queen of Peace, Admin, 286.00
Avera St. Lukes, Med Surg, Radiology, 3122.42
Beacon Communications, NH Repairs, 1500.00
Beadle Ford, NH Repairs, 41.96
Bio-Rad, Lab, 610.48
Bowdle Building & Hardware, Plant, Supplies, 309.02

Bowdle Economic Development, Benefits, 100.00
Bracco Diagnostics, Radiology, 312.12
Brandon John Bertsch, Rad Prof, 11,250.00
Brian Douglas Ermer, Med Surg, 4862.22
Brockel Storage Units, Admin, 75.00
Cardinal Health Rx, Pharmacy-Drugs, 64910.00
Carefusion Solutions, Pharmacy Contract, 457.00
Christopher Gillick, Radiology, 421.88
City of Bowdle, Utilities, 2686.70
Consolidated Electrical, Repairs, 2171.77
CorTrust Bank, Misc, 4611.86
Dakota Broadcasting, Administration, 115.00
Dakota Data Shred, Waste, 164.78
eProvider Solutions, Software, 682.36
Ecolab Instit, Nutrition, 163.51
Elite Medical Staff, NH, 12622.50
FFF Enterprises, Inc, Pharmacy Drugs, 11273.38
Fischer Healthcare, Lab Supply, 1954.35
G&R Controls, Repairs, 2007.15
GE Precision Healthcare, Radiology, 1096.50
Geffdog Designs, Benefits, 100.00
Hase Plumbing, Repairs, 1555.29
Healthcare Logistics, Inventory, 82.90
Healthcare Services Group, BHC Nutrition/Laundry, 60923.83
Healthstream, Inc, Seminar, 28.75
Interstate Office, Supplies, 813.01
Joan Conlon, Transcript, 810.50
Jung, Kayla, Radiology Prof. Serv, 1687.50
Kevin Huber, Ambulance, 1900.00
Lacey Kessler, Physician, 2448.01
Les's Standard, Nutrition Repairs, 1251.11
Linde Gas & Equipment, Med/Surg, Supply, 3240.24
McKesson Medical Surgical, Lab Supplies, 7326.73
McKesson Corp, Supplies, 4506.88
McKesson Corp, Pharmacy, 26,133.27
McQuillen Creative Group, Admin, 300.00
Medical Review Consultants, Med/Surg Consult Fees, 150.00
Medical Waste Transport, Waste, 424.80
Meghan Weigel, PT, 1512.27
Menards, Repairs, 289.27
Michelle Serr, Rad Prof, 390.63
Midstates Inc., Marketing, 130.00
Misc. Employee, Mileage, Admin, Supplies, 1660.89
BHC Foundation, Foundation, 237.11
Mobridge Hospital, Pharmacy, 157.38
Montana-Dakota, Utilities, 11459.98
Northland Healthcare, Radiology, 1325.00
Ortho-Clinical Diagnostics, Lab Supplies, 308.09
Owens & Minor, Inventory, 6442.43
Patient / Insurance Refunds, 717.75
Penner, Insurance, 676.89
Petty Cash, Supplies, 31.82
Pharmacy Data, Pharmacy, 1200.00
Pride of the Prairie, Advertising, 319.02
Reuer Sanitation, Garbage, 939.00
Robert Heilman, Repairs, 75.00
Roseanne Ullmann, Transcript, 1712.64
Servall, Housekeeping/Clinic, Supplies, 598.02

Sewer Duck, Repairs, 1080.00
Sharla Ann Carda, Lab, 2539.52
Siemens Healthcare Diagnostics, Lab, 16105.60
SD Dept of Health, Med Surg, 22.00
SD Health Care Assoc, Member Dues, 1988.00
Stephanie McDaniel, Housekeeping, 315.00
Stericycle, Inc, Med Surg, Contract, 84.40
Televox, Books, 32.95
Titan Nurse Staffing, Med Surg/NH, 10631.25
Tracy Wright, Nutrition, 630.30
Tri-State Water, Supply, 86.75
Turner Drug, Drugs/Pharmacy, Prof. Fees, Supply, 5111.78
United Accounts, Garnishments, 268.42
United Capital, NH, 13046.25
Vaughn Beck, Consulting, 534.00
Venture Communications, Phone/TV, 2734.75
Western States Fire Protection, Contracts, 395.00

Motion by Gab seconded by Barnhardt to approve the healthcare center payment of claims. All present voted yes. Motion carried.

City

Rodney Schlecht, Streets asked the Council what they would like to do regarding water access on the empty lot on Main Street regarding the infrastructure project. The homeowner requested that they do not want water access on their lot. The Council agreed with the engineer that infrastructure for water would be put in and buried underground in case future access was requested.

Rodney also informed the Council of the leaking hydrant by the ball diamond. The council agreed that a spigot should be put on the outside of the pavilion instead.

Rodney explained to the Council that there is not a water loop between 5th street and 6th Ave. IMEG Engineering suggested that the Council work with Dahme Construction to get an initial bid of what it might cost to add a water loop.

IMEG: Ken Hier from IMEG Engineering is requesting that the City Council consider authorization for IMEG to advertise for the Sanitary Sewer Improvements as soon as possible after DANR approval. Advertising would be anticipated to begin later in August for a bid opening in September. Bids received would be presented for the council's consideration of award at the October 7, 2024, council meeting. Motion was made by Bobby, second by Maier. All in favor. Motion passed.

Insurance: The Council discussed insurance bids by SDPAA for BEDC and HRC in comparison to current insurance pricing.

New Business

Fire Department: The Council approved Firemen's Banquet Open Container from the Fire Hall to the Red Eye Tavern on September 21, 2024. Motion by Barnhardt, second by Gab. All in favor. Motion passed.

Airport: The Council approved to surplus the Airport land to be sold soon. F/O will check with City Attorney Vaughn Beck regarding the bidding process. Motion made by Maier, second by Gab. All in favor. Motion passed.

F/O presented the council with the July Statement of Accounts, Monthly Receipts and Monthly Expenses. They were reviewed by the council.

City Receipts (July): CorTrust Bank, Interest, 11.35; Raymond James Interest, 757.10; Midco, Franchise Fee, 383.18; State of SD, Sales Tax, 21725.19; State of SD, Alcohol Reversion, 696.85; State of SD, Hwy/Bridge, 3685.33; Edmunds County, Property Tax, 745.75, Motor Vehicle, 981.09, Penalties, 1.74; County Wheel Tax, 467.46; Golf Cart Licenses, 40.00; Pet License, 20.00; Building Permits, 25.00; Rental Payments: 1460.00; Miscellaneous Income, 87.00; Rubble Site Fees, 1434.75; Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 24,062.75; Sewer/Late Fees, 9698.89; Sewer Surcharge, 10485.84

City Payroll (July): City Council Wages, 1850.00; City Finance Wages, 1399.13; Library, Wages, 2376.55; Streets Department, Wages, 2607.50; Econ Dev, Wages, 466.38; Water Wages, 2236.50; Sewer, Wages, 2236.50.

City Payment of Claims (July):

Agtegra, Fuel, 462.09
Barb Kaiser, Refrigerator FD, 1874.98
Bowdle Senior Center, donation, 100.00
Cahill Bauer, audit, 28,000.00
City of Bowdle, utilities, 365.37
CNA Surety, Bonds, 100.00
Core & Main, support, supplies, 3719.38
CorTrust Bank Visa, supplies, 1402.46
Doug Kiesz, trailer, 500.00
FEM Electric, airport utilities, 91.21
IMEG, Sewer Consulting, 3300.00
Montana Dakota, utilities, 2669.84
SDARWS, Membership, 410.00
Storey Kenworthy, Water Cards, 80.61
SD Dept of Health, water sample, 15.00
The Pride, publishing, 275.47
Venture, phone/internet, 168.20
USDA Rural Dev, loan payment, 3229.00
SD Dept of Revenue, sales tax, 50.68
Web Water, water supply, 10205.22

The F/O officer reported material defects reported in the 2020-2021 audit to the council. F/O reviewed the action plan that needs to be implemented by the council to correct the reported defects.

The City Council approved the pay request for Dahme Construction as reported by NECOG. Motion made by Bobby, Second by Barnhardt. All in favor. Motion passed.

The Council approved F/O to receive QuickBooks training from Cahill Bauer. Motion by Bobby, Second by Barnhardt. All in favor. Motion passed.

The SD Municipal League Conference is Oct. 8-11, 2024, in Sioux Falls.

The next regular council meeting is scheduled for Monday, September 9, 2024, at 7:00 pm.

Motion by Shaykett, seconded by Gunderson, to adjourn at 9:45 pm. All present voted yes. Motion carried.

Rick Boschee, Mayor

Date

Attest: _____
Carrie Poirier, Finance Officer

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