

**CITY OF BOWDLE
REGULAR MEETING MINUTES
FEBRUARY 5, 2024**

Meeting in the Bowdle City Fire Hall, Mayor Rick Boschee called the meeting to order at 6:30 PM with all reciting the Pledge of Allegiance. The following members were present: Russ Maier, Amber Shaykett, Mike Gunderson, Rex Gab, Margaret Bobby, Darryn Barnhardt. Also present, Finance Officer, Carrie Poirier. Others attending a portion of the meeting were Rodney Schlecht, Reese Hamar, Evan Haar, Ernest Stahl, Kathy Stahl and Joell Bieber.

Open Forum: None

Agenda: Motion by Gunderson, second by Barnhardt, to approve the agenda. All present voted yes. Motion carried.

Minutes: Maier moved to approve the January 8, 2024, minutes. Second by Gab. All voted yes. Motion carried.

Payment of Claims: Bobby moved to approve the payment of claims as presented for January 2024. Second by Shaykett. All voted yes. Motion carried.

Red Eye Tavern: Kathy Stahl and Ernest Stahl requested repairs for the Red Eye Tavern. The council will have Rodney look at the following items: 2 back doors have snow blowing in. Front off sale door and outside door have locking issues, buzzer on off sale door does not work, bar stools are loose/wobbly, bar top is peeling, beer tap drain is cracked, carpet needs shampooing, light bulb out in Exit light, and front tables need repair. There was also discussion around the liquor license fees for the Red Eye. The council will have an amendment drawn up to the lease stating that the liquor license fees are the responsibility of the operator. Stahl also asked to have a line in the agreement stating opened food would need to be purchased. Kathy Stahl and Ernest Stahl left the meeting at this time.

Haar: Evan Haar and Pastor Reese Hamar had more questions regarding the youth center sewer line that runs on the old theatre lot. The Council communicated that the owner of the lot was willing to grant 1 ft. back to the youth center. Evan then asked for 2 ft. The council also communicated that as long as the pipe is usable, clean-out access will be provided. If sewer pipe is no longer usable the youth center will be required to run a new sewer line around the building and out to the North, so they will have their own dedicated line. The current ordinance states that the owner is responsible for 70% of the cost and the city is responsible for 30% of the cost.

City Receipts for the month of December/January:

December: State of SD, Sales Tax, 17,816.22, Rubble, Fees, 618.23, Water Fees, 14,474.81, Sewer, Fees, 6,410.29, Sewer, surcharge, 6,840.06, Edmunds Co., Property Tax, 6,292.32, Edmunds Co, penalties, 37.96, Edmunds Co, Motor Vehicle, 758.25, City of Bowdle, Rentals, 800.00, City of Bowdle, Liquor Licenses, 1252.00, Midco Franchise Fee, 759.10, Bank Interest, 322.42.

January: Edmunds Co., Property Tax, 574.14, State of SD, Sales Tax 1723.48, Edmunds Co, penalties, 23.89, Pet Licenses, 42.00, Building Permit, 10.00, Property Rental License, 150.00, Liquor Tax Reversion, 851.90, Motor Vehicle License, 334.22, Hwy & Bridge, 4704.38, County Wheel Tax, 223.97, Rubble Fees, 613.76, City Rentals, 250.00, Midco/Venture Franchise Fee, 414.07, Water Fees, 13,135.52, Water Deposit, 100.00, Sewer Fees, 6,267.69, Sewer Surcharge, 6771.14.

The following claims were presented:

JANUARY PAYROLL:

Hospital/Nursing Home/Clinic, Wages, 340555.44
City Executive, Wages, 1850.00
City Financial Administration, Wages, 1312.50
Director Economic Development, Wages, 437.50
Library, Wages, 2546.64
Streets Department, Wages, 2495.00
Water, Wages, 2122.50
Sewer, Wages, 2122.50
IRS/CorTrust Bank, N.A., Payroll Taxes, 77,630.52

Accounts Management Inc, garnishments, 360.00
AFLAC, Employee Payroll Deductions, 3482.86
Colonial Life Ins, Employee Payroll Deductions, 47.48
Delta Dental Plan, Employee Payroll Deductions, 4622.68
Secure Benefits Systems, Employee Payroll Deductions, 4705.74
SD Retirement, Employee Payroll Deductions, 37268.42
VSP, Employee Payroll Deductions, 633.49
Washington National, Employee Payroll Deductions, 42.56
Wellmark Health Plans, Employee Payroll Deductions 77837.52

ARC Parts, Repair, 2462.48
Bowdle Building & Hardware, City-BEDC/Shop Supplies, 2.80
Bowdle Healthcare, City-Payroll, Community Room, 17,873.23
Bowdle Library, Petty Cash, 10.25
City of Bowdle, City-Park/FD/Lib/BEDC Duplex, Water/Sewer, 426.43
Community Transit, Local Match, 800.00
CorTrust Bank, Visa, 601.35
FEM, City-Airport Electricity, 91.00
G&O Electric, FD/Streets, 53.65
Hoffman Partnership, storm damage cleanup, 3490.00
MDU, City-Utilities, 3042.31
North Central Insurance, City-Airport, 1610.00
Redi-Tech, equipment, 2171.02
Rodney Schlecht, reimbursement, 16.98
Runnings, supplies, 69.96
SOCO Construction, excise tax, 4202.96
SD Dept of Health, City-Water Sample Fee, 15.00
Storey Kenworth, supplies, 41.03
The Pride of The Prairie, publishing, 265.41
Venture Communications, City-Phone Library/Internet Fire Hall, 270.44
WEB, City-Water Purchased, 9939.61

4D Kares, Med Surg, 14400.00
A&B Business Equipment, Admin/Clinic Maint Contracts, 1697.34
Agiliti Health, Med/Surg Rental, 3601.00
Alora Lee Weinrich, PT Fees, 3177.94
Aspen Surgical Products, Clinic, 377.47
Avel eCare, Pharmacy Contracts, 10508.94
Avel eCare Medical Group, Emergency Maint. Contracts, 4754.74
Avera Health, Med/Surg Repair/Maint, Amin Supply, 34727.90
Avera Medical Group Aberdeen, Rad Prof, 660.00

Avera Queen of Peace, Admin, 107.00
Avera St. Lukes, Med Surg, Pharm, Admin, 1427.55
Avera St. Lukes, Lab, 6070.84
Bio- Rad Labs, Lab, 3638.32
Blake Heinz, Med Surg, 93.34
Bowdle Building & Hardware, Supplies, 320.09
Bowdle Economic Development Corp, benefits, 100.00
Brandon John Bertsch, Rad Prof, 5668.75
Brian Douglas Ermer, Med Surg, 4800.00
Brockel Storage Units, Admin, 75.00
Canon Financial Services, Rad Contract, 1022.11
Cardinal Health 110, Pharm, Pharmacy Drugs, 57836.99
Carefusion Solutions, Pharm Contracts, 457.00
City of Bowdle, Water, 1345.15
Cole Papers, Housekeeping, 770.26
CorTrust Bank, Ambulance, Lab, Admin, LTC, Clinic, PT, Supply, 2426.91
Culinex, Nutrition, 248.10
DMS Health, Rad Prof, 2200.00
Dakota Broadcasting, Admin,NH, Advertising, 220.00
Dakota Data Shred, Waste Disposal, 175.84
Dakota Radio Group, Admin, 105.00
Direct Supply, Med Surg, 3540.00
Drake's Place, Activities, 30.45
Eide Bailly, Admin, 2600.00
Elite Medical Staffing, 13675.00
eProvider Solutions, Software, 928.56
Eureka Community Health Services, Lab, 1999.30
FFF Enterprises, Pharmacy, 4198.53
Fed Ex, Postage, 15.63
Fisher Healthcare, Lab, Supply, 5934.41
G&O Electric, Repairs, 198.75
G&R Controls, Maintenance, 1104.03
GE Precision Healthcare, Maintenance, 1096.50
Geffdog Designs, Employee benefits, 1080.03
Harley Hermansen, Rad Prof, 1845.00
Hase Plumbing, Repairs, 558.45
Healthcare Services Group, Nutrition/Housekeeping/Laundry, 122711.59
Healthstream, Inc, Comp/Benefits, Seminar, 28.75
House of Glass, Repairs, 295.92
Interstate Office Products, Admin 314.47
Joan M Conlon, Transcript, 1509.17
Kayla Jung, Radiology Prof Srv, 2781.25
Lacey Lynn Kessler, Physician, 600.00
Linde Gas & Equipment, Med/Surg, Oxygen/Gases, 2952.03
Little Rhodney Cleaning Service, Clinic, 1980.00
McKesson Corp, Pharmacy, 13323.23
McKesson Medical Surgical, Lab, 7045.60
McQuillen Creative Group, Maintenance Cont, 300.00
Medbridge Inc, Books, 1130.96
Medical Review Consultants, NH/Med/Surg, Credential, 90.00
Medical Solutions, NH/MED/Surg, 2200.20

Medical Waste Transport, Waste Disposal, 258.60
Meghan Weigel, PT, 2767.77
Menards, Repairs, 44.56
Montana-Dakota Utilities, Utilities – NH/Hosp, 13150.29
Misc Employee, Reimbursements, 1158.21
Northland Healthcare Alliance, Radiology, 1683.00
Ortho Clinical Diagnostics, lab, 304.75
Owens & Minor, Med/Surg, NH, Inventory, Supplies, 5872.67
Penner Patient Care, Inventory, 809.62
Petty Cash, Admin, Supplies, Postage, 74.48
Pharmacy Data Management, Pharmacy, 1200.00
Pride of the Prairie, Advertising, 110.30
Propio Language Services, Books, 19.97
Reuer Sanitation, Waste Disposal, 837.00
Roseanne Ullmann, Transcript, 1310.40
SD Division of Criminal Invest, Admin, 53.50
SERVALL, Housekeeping, Supply, 564.60
Sharla Ann Carda, Lab Prof, 2513.32
SD Association of Health, Member Dues, 1054.40
Stericycle, Contracts, 86.33
Stryker Sales, Repairs, 218.20
Televox, Books, 26.31
Titan Nurse Staffing, NH, 12720.25
Tracy Wright, NH Nutrition, 573.30
Travis Preszler, Physician, 888.00
Tri State Water, supply, 168.00
Turner Drug, Pharmacy, Prof. Fees, 5393.39
Venture Comm, Telephone/TV, 2695.28
Western States Fire Protection, Maint. Contracts, 245.00
Whitney Sleep diagnostic, Services, 800.00

Mayor Rick Boschee presented the Medical Staff Rules & Regulations approved by Dr. Kessler. Motion by Maier, Second by Barnhardt. All voted yes. Motion carried.

Mayor Rick Boschee presented the Medical Staff Bylaws. Motion by Bobby, second by Barnhardt. All voted yes. Motion carried.

Mayor Rick Boschee presented the 340B Program Policy. Motion by Barnhardt, second by Gunderson. All voted yes. Motion carried.

City Finance Officer, Carrie Poirier presented the December Financials and Statistics with breakdowns for each healthcare center department. Facility loss of 150,279 – YTD loss of 402,147, Hospital loss of 128,339 – YTD loss of 209,371, LTC loss of 6,548 – YTD loss of 102,621, Clinic loss of 15,393 – YTD loss of 90,154. Statistics detail: Acute hospital days down 64 YTD, Hospital Swing Bed days down 69 YTD, LTC days down 444 YTD, there were three new residents admitted in January. Outpatient visits up 128 YTD, ER visits down 66 YTD, Clinic visits up 90 YTD, Lab tests down YTD, Radiology exams up YTD, Rehab visits similar to last year. They were reviewed by the council. Personnel change for December was two new hires, Morgan Kramer, Hospital FT, \$31/hour, Grace Grismer Hospital, \$31/hr. Separations: Tracy Marshall- PRN LTC CNA, Brianna Moen- PRN LTC CNA, Ashley Wigart- PT LTC CNA. The motion to approve new hires was made by Barnhardt, seconded by Gunderson. All voted yes. Motion carried. Mayor Boschee extended a welcome to the facility to the new hire.

Rodney Schlecht: Discussion was had around the water line that was requested for Craig Hoerner's lot.

F/O Poirier shared information concerning a municipal election. The circulating of petitions began on Friday, January 26, 2024. All petitions must be turned in by 5:00 pm, Friday, February 23, 2024. If needed, the election will be held April 9, 2024.

IMEG: As a requirement of the upcoming sewer project, the engineering firm presented the Council Members with a Permanent Utility Easement on the Huber land. The landowner signed the easement. Mayor Boschee will finalize this document by getting it notarized and signed.

F/O presented the council with December/January Monthly Receipts and Statement of Accounts. Motion made by Bobby to accept the reports, second by Maier. All voted yes. Motion carried.

The F/O shared that the District 6 Annual Meeting, is Tuesday, March 19th in Mobridge. Mayor Boschee, as district 6 chairperson, will be attending.

The next regular council meeting will be held Monday, March 4, 2024, at 6:30 pm in the Bowdle City Finance Office in the Fire Hall.

With no additional business, a motion was made by Shaykett, seconded by Maier, to adjourn 8:41 pm. All present voted yes. Motion carried.

Rick Boschee
Mayor

Date

Attest: _____
Carrie Poirier
Finance Officer - City of Bowdle

Published once at the approximate cost of _____.