

**CITY OF BOWDLE
REGULAR MEETING MINUTES
JANUARY 8, 2024**

Meeting in the Bowdle City Finance Office at the Fire Hall, Mayor Rick Boschee called the meeting to order at 7:02 PM with all reciting the Pledge of Allegiance. The following members were present: Russ Maier, Amber Shaykett, Mike Gunderson, Rex Gab, Margaret Bobby, Darryn Barnhardt. Also present, Finance Officer, Carrie Poirier. Others attending a portion of the meeting were Reese Hamar and Evan Haar.

Open Forum: 6:30pm to 7:02pm, Evan Haar had a discussion with the Council regarding the sewer line to the Youth Center.

Motion by Bobby, second by Barnhardt, to approve the agenda. All present voted yes. Motion carried.

*Note to add Marjean Gab as an attendee at the Dec. 4, 2023, council meeting. Maier moved to approve the minutes with the addition, of the Dec. 4, 2023. Second by Gab. All voted yes. Motion carried.

Bobby moved to approve the payment of claims as presented for December 2023. Second by Gunderson. All voted yes. Motion carried.

Receipts for the month of November: 8038's IRS, 1587.40; CorTrust Bank, Interest, 3.08; CorTrust Bank, Cemetery Interest, 28.36, Midco, Franchise Fee, 218.25; State of SD, Sales Tax, 12,423.81; County Shared Revenue, Taxes, 39,357.46; County Shared Revenue, MV, 522.07; Liquor Licenses 1726.00, The Watering Can, Rent 250.00; Red Eye Tavern Rent, 550.00; BEDC Rentals, 2350.00; Park Donations, 200.00; Building Permit, 10.00; Pet License, 6.00; Rubble Site Fees/Tax, 678.13; Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit, 16441.14; Sewer, Fees, 6970.36; Sewer, Surcharge, 7472.97;

The following claims were presented:

DECEMBER PAYROLL:

Hospital/Nursing Home/Clinic, Wages, 502733.64

City Financial Administration, Wages, 1889.06

Director Economic Development, Wages, 629.69

Library, Wages, 3782.98

Streets Department, Wages, 3800.25

Water, Wages, 3159.50

Sewer, Wages, 3159.50

IRS/CorTrust Bank, N.A., Payroll Taxes, 108861.04

Accounts Management Inc, garnishments, 490.00

AFLAC, Employee Payroll Deductions, 4251.27

Colonial Life Ins, Employee Payroll Deductions, 47.48

Delta Dental Plan, Employee Payroll Deductions, 4311.38

Secure Benefits Systems, Employee Payroll Deductions, 3971.74

SD Retirement, Employee Payroll Deductions, 51244.60

VSP, Employee Payroll Deductions, 627.65

Washington National, Employee Payroll Deductions, 42.56
Wellmark Health Plans, Employee Payroll Deductions 72505.56

3E Generator Shop, Generator PM, \$787.30
Agtegra, supplies, 11.95
Barb Kaiser, Reimbursement FD TV, \$1724.98
Bowdle Building & Hardware, City-BEDC/Shop Supplies, 86.45
Bowdle Gold Club, Santa Bags, 250.00
Bowdle Healthcare, City-Payroll, City Office Utilities, 26,023.51
Bowdle Senior Center, City- Support, 400.00
Bowdle Economic Development, Bowdle Bucks, 740.00
City of Bowdle, City-Park/FD/Lib/BEDC Duplex, Water/Sewer, 543.35
Core & Main, City-Water Meters, 711.99
Dakota Electronics, Firmware, 271.50
FEM, City-Airport Electricity, 76.32
Friends of The Library, donation, 4500.00
G&O Electric, FD/Streets, 1297.85
Lydia Schnaible, reimbursement hotel, 197.48
M&T Fire & Safety, supplies, 932.40
MDU, City-Utilities, 2992.31
NW Blade, publishing, 169.32
North Central Insurance, City-FD, 30,757.00
Premier Equipment, City- Streets, 81.90
Pride of the Prairie, City-Exec, Publishing, 145.09
Quality Quick Print, logo, 150.00
Runnings, supplies, 49.76
Stephanie McDaniel, cleaning, 15.00
SD Dept of Health, City-Water Sample Fee, 15.00
SD Housing Development, BEDC, 5000.00
Storey Kenworth, supplies, 688.36
Syre Construction, cords, 210.61
Venture Communications, City-Phone Library/Internet Fire Hall, 112.73
VISA, City-Library, Streets, BEDC, Admin Supplies, 759.14
WEB Water Bottling, library, 19.50
WEB, City-Water Purchased, 9545.00

4D Kares, Med Surg, 11040.00
A&B Business Equipment, Admin/Clinic Maint Contracts, 2976.44
Agiliti Health, Med/Surg Rental, 3620.24
Alora Lee Weinrich, PT Fees, 1534.82
Avel eCare, Pharmacy Contracts, 5254.47
Avel eCare Medical Group, Emergency Maint. Contracts, 4754.74
Avera Health, Med/Surg Repair/Maint, Amin Supply, 24989.84
Avera Medical Group Aberdeen, Rad Prof, 430.00
Avera Queen of Peace, Admin, 321.00
Avera St. Lukes, Med Surg, Pharm, Admin, 2260.49
Avera St. Lukes, Lab, 5580.60

Beckman Coulter Inc., Lab Supplies, 1157.59
Bio- Rad Labs, Lab, 6821.23
Blake Heinz, Med Surg, 25.00
Bound Tree Medical, Inventory, 213.60
Bowdle Building & Hardware, Supplies, 159.40
Bowdle Economic Development Corp, benefits, 150.00
Bracco Diagnostics, Radiology Supply, 145.79
Brandon John Bertsch, Rad Prof, 9968.75
Brockel Storage Units, Admin, 75.00
Burdette Security & Technology, Repairs, 328.23
CLIA Lab Program, Lab Books, 1320.00
Canon Financial Services, Rad Contract, 1007.00
Cardinal Health 110, Pharm, Pharmacy Drugs, 40839.82
Carefusion Solutions, Pharm Contracts, 457.00
Christopher David Gillick, Rad Prof, 781.25
Chubb, insurance, 22458.50
Cincinnati Insurance, Insurance, 9843.00
City of Bowdle, Water, 1485.40
CorTrust Bank, Ambulance, Lab, Admin, LTC, Clinic, PT, Supply, 6083.29
DMS Health, Rad Prof, 3937.04
Dakota Broadcasting, Admin,NH, Advertising, 105.00
Dakota Radio Group, Admin, 105.00
Dakota Truck Underwriters, 5602.70
eProvider Solutions, Software, 844.82
Eide Bailly, Admin, 27975.00
Elite Medical Staffing, 17420.00
Encompass Group, Laundry, Supply, 82.08
Eureka Community Health Services, Lab, 550.80
Experian Health, Admin, Equip/Software, 2039.48
FFF Enterprises, Pharmacy, 12229.56
Fed Ex, Postage, 56.59
Fisher Healthcare, Lab, Supply, 6071.53
Francis Allen Castillo, Lab, 194.42
Grainger, Repairs, 43.34
Harley Hermansen, Rad Prof, 1905.00
Hase Plumbing, Repairs, 373.91
Healthcare Services Group, Nutrition/Housekeeping/Laundry, 77685.31
Healthstream, Inc, Comp/Benefits, Seminar, 28.75
Interstate Office Products, Admin 180.57
Joan M Conlon, Transcript, 2468.75
Kayla Jung, Radiology Prof Srv, 875.00
Kevin Huber, Ambulance, 1200.00
Lifeserve Blood Center, Lab, 2220.88
Linde Gas & Equipment, Med/Surg, Oxygen/Gases, 2975.45
Little Rhodney Cleaning Service, Clinic, 1500.00
McKesson Corp, Pharmacy, 8496.91
Medical Review Consultants, NH/Med/Surg, Credential, 50.00

Medical Solutions, NH/MED/Surg, 16469.75
Medical Waste Transport, Waste Disposal, 563.40
Meghan Weigel, PT, 3409.29
Menards, Repairs, 94.95
Michelle Serr, Rad Prof, 500.00
Midwest medical Insurance, Insurance 7233.00
Montana-Dakota Utilities, Utilities – NH/Hosp, 10757.18
Misc Employee, Reimbursements, 1905.23
NXC Imaging, Radiology, 15637.50
North Central Insurance, Ambulance Ins, 5297.00
Ortho Clinical Diagnostics, lab, 304.75
Owens & Minor, Med/Surg, NH, Inventory, Supplies, 18878.21
Patient/Insurance Refunds, 10.00
Petty Cash, Admin, Supplies, Postage, 34.75
Pharmacy Data Management, Pharmacy, 2400.00
Pride of the Prairie, Advertising, 241.80
Propio Language Services, Books, 51.03
Quadient Leasing, Admin Postage, 239.61
Reuer Sanitation, Waste Disposal, 837.00
Roseanne Ullmann, Transcript, 1162.08
SD Division of Criminal Invest, Admin, 26.75
SERVALL, Housekeeping, Supply, 376.40
Sharla Ann Carda, Lab Prof, 2038.14
SD Association of Health, Member Dues, 8040.93
SD Dept of Health, Lab, 22.00
Stericycle, Contracts, 86.33
Televox, Books, 29.04
The Watering Can, Supplies, 100.00
Tiffany Belgarde, Lab Prof 1510.18
Titan Nurse Staffing, NH, 16587.50
Tracy Wright, NH Nutrition, 426.46
Tri State Water, supply, 69.00
Turner Drug, Pharmacy, Prof. Fees, 4352.08
Valley Telecommunications, phone, 24.00
Vaughn Beck, Consulting, 1034.25
Venture Comm, Telephone/TV, 2678.34
Whiteny Sleep diagnostic, Services, 1600.00

Mayor Rick Boschee presented the 2024 Infection Prevention Plan approved by Dr. Kessler.
Motion by Gunderson, Second by Barnhardt. All voted yes. Motion carried.

Mayor Rick Boschee presented the Surplus Item List. Motion by Maier, second by Shaykett. All
voted yes. Motion carried.

Mayor Rick Boschee presented the Avel eCare Telemedicine Practitioners and the Avera Telemedicine Practitioner that Dr. Kessler approved. Motion by Barnhardt, second by Bobby. All voted yes. Motion carried.

Mayor Rick Boschee presented the Confidentiality/Privacy Statement form and the Conflict-of-Interest Disclosure Form for all council members to sign.

City Finance Officer, Carrie Poirier presented the November Financials and Statistics with breakdowns for each healthcare center department. Facility profits of 110,949.00 – YTD loss of 251,867, Hospital profit of 137,268 – YTD loss of 81,032, LTC loss of 2,531 – YTD loss of 96,073, Clinic loss of 23,788 – YTD loss of 74,762. Statistics detail: Acute hospital days down 46 YTD, Hospital Swing Bed days down 65 YTD, LTC days down 313 YTD, Outpatient visits up YTD, ER visits down YTD, Clinic visits up YTD, Lab tests down YTD, Radiology exams up YTD, Rehab visits like last year. They were reviewed by the council. Personnel change for December was two new hires, Libby Miner, LTC CNA FT, \$19.40/hour, Brookly Wenzel, Hospital LPN PT, \$23.40/hr. Separations: Ashley Washegesic – Radiology, Wage Increases: Lisa Geier, 25 yr. increase, 37.23, Hospital RN, and Kris Mitchell, 10 yr. increase, 37.71, MDS Coordinator. The motion to approve new hires was made by Gunderson, seconded by Barnhardt. All voted yes. Motion carried. Mayor Boschee extended a welcome to the facility to the new hire.

The Healthcare Center inquired about the City of Bowdle paying a Community Room monthly fee to cover utilities. The council approved 150.00/month. Motion to approve was made by Barnhardt, seconded by Shaykett. All voted yes. Motion carried.

F/O Poirier shared information concerning a municipal election. The notice of vacancies of positions on the council will be publicized during January. The following positions will be up for election during 2024: Mayor: one 2-year position, Ward One: one 1-year position, one 2-year position; Ward Two: one 2-year position; Ward Three: one 2-year position. The circulating of petitions can begin on Friday, January 26, 2024. All petitions must be turned in by 5:00 pm, Friday, February 23, 2024. If needed, the election will be held April 9, 2024.

In the last legislative session, a bill passed that would allow small communities to elect all council representatives at large, eliminating the need for wards, if the municipality elected to do so. To enact this, a city-wide election would need to have the question on the ballot and voted upon. This vote could take place at the same time as any election within the city. Maier made a motion to move forward with steps for placing the question on the ballot. Bobby seconded. All voted yes. Motion carried. Any individuals who would like to help get the matter on the ballot may circulate a petition to collect signatures to place on ballot.

Mayor Boschee gave a report on the progress of the street/sewer/water projects. The loan closing on the sewer project loan will close January 18, 2024.

F/O presented the council with November Monthly Receipts and Statement of Accounts.

City F/O requested that the Hospital F/O be on the hospital bank accounts and be responsible for signing the hospital accounts payable checks. City F/O would be removed from the hospital accounts. Motion to approve request was made by Bobby, second by Shaykett. All voted yes. Motion carried.

Fire Department requested that all utilities for the fire hall be paid for by the administrative portion of the city budget. Motion was made by Gab, second by Shaykett. All in favor. Motion carried.

The F/O shared that the SDML Government Day at the legislature is scheduled for Wednesday, February 7. Mayor Boschee, as district 6 chairperson, will be attending. Other council members were invited to join him in attending the SDML Government Day.

The next regular council meeting will be held Monday, February 5, 2024, at 6:30 pm in the Bowdle City Finance Office in the Fire Hall.

With no additional business, a motion was made by Bobby, seconded by Gunderson, to adjourn 9:32 pm. All present voted yes. Motion carried.

Rick Boschee
Mayor

Date

Attest: _____
Carrie Poirier
Finance Officer - City of Bowdle

Published once at the approximate cost of _____.

EMPLOYEE WAGES FOR 2024

In accordance with SD Codified Law 6-1-10, a complete list of all the salaries for all officers and employees of the municipal corporation shall be published with minutes of the first meeting following the beginning of the fiscal year or within 30 days thereafter.

January 2024 Wages:

Barnhardt, Darryn - City Council, \$250.00/meeting, \$250.00/quarter
Beadle, Carrie - Radiology Tech, \$35.70
Beitelspacher, Nicole - Clinic Receptionist, \$22.44
Bieber, Joseph- City Rubble Site Manager, \$13.00
Bieber, Joell - EVOC, \$17.58
Bieber, Ruth, Hospital/LTC CNA, \$20.91
Bobby, Margaret - City Council, \$250.00/meeting, \$250.00/quarter
Boggs, TiAnn - Rehab Services Director/Speech-Language Pathologist, \$94,536/yr
Boschee, Rick – City Council Mayor, \$250.00/meeting, \$400.00/quarter
Brenner, Cara - Ultrasound Tech, \$37.80
Buechler, Jolene – City Librarian – \$12.36
Defender, Chantelle - LTC CNA, \$17.85
Dick, Jeanne - LTC CNA, \$20.17
Eisenbeisz, Blake Jr. – EVOC, \$17.00
Eisenbeisz, Jordre – Hospital RN, \$35.60
Fischer, Mary - Hospital DON, \$47.94
Folson, Sadie, LTC CNA, \$17.95
Fuller, Lindsey - Hospital RN, \$38.10

Gab, Rex - City Council, \$250.00/meeting, \$250.00/quarter, Zoning Board, \$50.00/meeting
Geier, Lisa - Hospital RN, \$36.50
Gill, Sarah – Hospital CNA, \$18.46
Goldade, Connie - Clinic LPN, \$26.31; Foot care, \$24.66
Griese, Rachelle - Hospital CNA, \$17.95
Grismer, Grace – Clinic Receptionist, \$17.00
Grismer, Pam - Social Services Designee, \$20.48
Gunderson, Mike - EMT, \$21.91 - City Council, \$250.00/meeting, \$250.00/quarter
Gunderson, Sharon - EMT, \$21.91
Hartung, Kindra - Clinic RN, \$32.27; Infection Prevention Nurse, \$39.23
Hawkinson, JoLynn - Restorative Aide, \$21.44
Hedglin, Melissa – Home Health Aide, \$16.45, Hospital CNA, \$16.50
Heilman, Brooke - CFO, \$98,009.60/year
Heinrich, Joshua - Hospital RN, \$35.31
Heinrich, Sarah - Physical Therapist, \$41.82
Herrington, Bobbi Jo – LTC CNA \$19.50
Hettick, Lori - Hospital RN, \$42.11; Hospital Registration, \$19.63
Hirsch, Doria - Hospital RN, \$38.79
Hirsch, Maria Michelle – LTC CNA, \$16.70
Hoffman, Fern - Human Resources, \$29.58, EVOC, \$17.34
Hoffman, Maurice- City Zoning Board, \$50.00/meeting
Hoffman, Sheila - LTC RN, \$40.33
Huber, Brent- City Sewer/Streets, \$21.00
Hunnel, Theresa - LTC RN, \$35.78
Hunter, Kaylie - Lab Supervisor, \$32.39
Iron, Rickie - LTC CNA, \$22.88
Jacobs, Shane - Maintenance Supervisor, \$31.54
Jacobs, Roger- City-Zoning Board, \$50.00/meeting
Jager, Chloe – LTC CNA, \$17.83
Job, Eileen - LTC Dining Assistant, \$16.13; LTC Cook \$18.53
Kaiser, Barb - Lab Tech, \$28.36; EMT, 21.91
Kaiser, Lori - Public Health Secretary, \$18.16
Kaiser, Melanie - Public Health Manager, \$36.30
Kaven, Kylie - Hospital RN, \$34.02
Kessler, Dr. Lacey - Medical Director, \$272,480/year
Kiesz, Linda - MDS Coordinator, \$36.70
Kirschenmann, Elizabeth - LTC CNA, \$21.22
Kleffman, Darwyn - CEO, \$143,312/year
Knight, Brittanie – LTC CNA, \$19.31
Kopecky, Kerry - Activities Supervisor, \$20.40
Lacher, Stephanie – Hospital RN, \$36.00
Larson, Hope - Hospital RN, \$38.62
Lowens, Cynthia - Clinic RN, \$35.17
McCarlson, Ashley - Hospital LPN, \$23.93
Maier, Colette - EVOC, \$17.58
Maier, Russ- City Council, \$250.00/meeting, \$250.00/quarter,
Marshall, Tracy - LTC CNA, \$19.69

Miles, Alexzine - LTC RN, \$36.73
Mitchell, Kris - MDS Coordinator/LTC RN, \$37.71
Moen, Brianna - LTC CNA, \$19.32
Obenauer, Taelure - Clinic RN, \$28.15
Osterday, Erin - Patient Account Manager, \$22.44
Oxner, Jeff- City Zoning Board, \$50.00/meeting
Peterman, Phil - EMT, \$21.91, Ambulance Director, \$200/month
Petersen, Lynae - Occupational Therapist, \$36.72
Poirier, Carrie – City Finance Officer, BEDC Director, \$25.00, Zoning Board, \$50.00/meeting
Preszler, Conner - LTC CNA, \$17.85
Preszler, Travis - PA, \$133,120/year
Rausch, Kaitlyn - Clinic RN, \$27.54
Reuer, Louise - LTC CNA, \$21.39
Rohrbach, Karen- City Streets, \$18.00
Rohrbach, Lacey - LTC RN, \$35.19
Sandmeier, Deb - Hospital RN, \$38.74
Sandvee, LaDeen - Hospital/LTC CNA, Maintenance Tech, \$20.90
Schlecht, Lora - Purchasing Manager, \$23.00
Schlecht, Rodney- City Street Supervisor, Water, Sewer, \$31.00
Schmierer, Chester- City Sewer/Streets, \$18.00
Schmierer, Pamela - Hospital CNA, \$20.51 First Responder, \$21.18
Schnaible, Lydia - Home Health Aide, \$18.28 – City Librarian, \$18.28
Schneider, Tyanna – Hospital RN, \$36.53
Shaykett, Amber – City Council, \$250.00/meeting, \$250.00/quarter
Snedeker, Stephanie - LTC LPN \$31.16
Spears, Genevieve - LTC LPN, \$29.07
Staffor, Lexi - Lab Tech, \$21.88
Steinmetz, Markay - Restorative Aide, \$18.87
Storly, Peyton, LTC CNA, \$17.70
Stotz, Elizabeth - LTC CNA, \$19.67
Stuwe, Krystal - Clinic RN, \$30.27
Thomas, Teresa - EMT, \$21.91
Torgerson, Shirley - LTC CNA, \$21.71
Turner, Mary - Clinic Manager, \$78,894.40/year, EVOC, \$17.58
Vargason, Cedar - Hospital CNA, \$21.07
Vocu, Makena - Clinic RN, \$27.60
Vogle,Chelsea - Physical Therapy Assistant, \$26.52
Washenberger, Wayne - PA, \$198,993.60/year
Weiszhaar, Scott-City Zoning Board, \$50.00/meeting
Wenzel, Brooklyn – Hospital LPN, \$23.40
Wigart, Ashley – LTC CNA, \$17.90
Williams, Kathy - LTC RN, \$36.33
Zabel, Angela - LTC CNA, \$20.69
Zambo, Sheila - City Librarian, \$12.36

Volunteer Positions

Library - Five (5) Volunteers

Animal Control Officer- Rodney Schlecht

Fire Department:

Blumhardt, Glenn - Chief; Kessel, Mike - Assistant Chief; Gunderson, Mike - (Secretary/Treasurer/EMT); Belcher, Charles; Bieber, Aaron; Bieber, Erick; Daede, Scott Eisenbeisz, BJ; Goldade, Devin; Grismer, Jonathan; Grismer, Shawn; Jacobs, Roger; Kaiser, Barb (Safety Officer/EMT); Lunders, Cody; Maier, Russ; McCarlson, Ashley; McCarlson, David (Captain); McCarlson, Jay; McGrath, Shannon; Rohrbach, Andy; Rohrbach, Dyllan; Rohrbach, Nathan; Schmidt, Andrew; Schock, Dennis; Shaykett, Jason; Stotz, Barry; Syhre, DeWayne (Captain); Thomas, Austin; Willett, A.J.; Wright, James