**CITY OF BOWDLE**

**REGULAR MEETING MINUTES**

**NOVEMBER 4, 2024**

**Public Forum**: None

Mayor Rick Boschee called the meeting, located at 2056 Main Street, to order at 6:30 pm. The following members were present: Rick Boschee, Rex Gab, Mike Gunderson, Darryn Barnhardt, and Amber Shaykett. Russ Maier and Margaret Bobby were absent. Also present: Finance Officer Carrie Poirier, Healthcare Administrator, Kirby Kleffman, CFO Brooke Heilman, Dave & Carla Knecht, BJ and Blake Eisenbiesz, Cory Kappenman and Ernest and Kathy Stahl. All present recited the Pledge of Allegiance. Tara Beitelspacher from The Pride recorded the meeting and Lady Angeline Remington recorded for the City of Bowdle.

**Agenda:** Motion by Gunderson, seconded by Gab to approve the agenda. All voted yes. Motion carried.

**Minutes:** Motion by Gab, seconded by Gunderson, to approve the minutes of the regular meeting held on October 7, 2024. All voted yes. Motion carried.

**Healthcare Center:**  Brooke Heilman, Healthcare CFO read the September financial statements. The month showed a facility wide loss of (146,873) with a YTD loss of (274,337). The breakdown includes Hospital loss of (117,201). YTD loss of (212,813). Nursing Home loss of (14,932). YTD loss of (34,438). The Clinic loss of (14,741). YTD loss of (27,086). The council reviewed the statements. Kleffman also shared the September statistical report for the facility. Hospital acute days were comparable to last year. Swing bed days were up, Nursing home admissions were down, Outpatient visits were down but ER visits were up. Clinic visits were comparable to last year. Ancillary services were up. Rehab services were down slightly with OT modalities up.

Kleffman presented the facility personnel changes for the month of October. 20-year cap lift: Ruth Bieber, 23.90, Connie Goldade, 27.40, Jolynn Hawkinson, 25.90, Elizabeth Kirschenmann, 22.10, Stephanie Lacher, 37.80, Louise Reuer, 24.10, Ladeen Sandve, 23.30, Pam Schmierer, 23.70, Shirley Togerson, 24.30. Motion by Barnhardt to accept personnel changes. Second by Gab. All voted yes. Motion carried.

Dave & Carla Knecht from North Central Insurance presented the 2025 BCBS Health Insurance Premium Increase of 10.38%.

Kleffman discussed with the council the decision to no longer accept Humana Medicare Advantage as an in-network provider. He explained that you can continue to receive care at Bowdle Healthcare Center, however your claims will be processed as out-of-network resulting in higher out-of-pocket patient responsibility.

Payroll Healthcare Center (October):

Hospital/Nursing Home/Clinic, Wages, 362380.93, IRS/CorTrust Bank, N.A., Payroll Taxes, 78718.23

AFLAC, Employee Payroll Deductions, 3124.42, Accounts Management, garnishments, 408.82

Colonial Supplemental Insurance, Employee Payroll Deductions, 47.48, Delta Dental Plan, Employee Payroll Deductions, 4808.28, Secure Benefits Systems, Employee Payroll Deductions, 4242.92, Vision Service Plan, Insurance, 719.65 SD Retirement System, Pension, 40446.48, Washington National, Employee Payroll Deductions, 42.56, Wellmark, 80940.08

Healthcare Center Payment of Claims (October):

A&B Business Solutions, Admin/Clinic, General Supplies/Maint Contracts, 1490.16, Agiliti Health, Med/Surg, Lease, 3313.90, Alert Magazine, Admin, 155.00, American Proficiency Institute, Lab, 1733.00, Avel eCare LLC, Pharmacy Maint. Contracts, 5412.10, Avel eCare Medical, Emergency Maint. Contracts, 4873.61, Avera Health, Admin, HIM, Radiology, Services, 26802.20, Bio-Rad, Lab, 609.35, Bound Tree Medical, Inventory, 95.77, Bowdle Building & Hardware, Plant, Supplies, 25.95, Brandon John Bertsch, Rad Prof, 8593.75, Brenden Stapp, Ambulance, 1415.00, Brian Douglas Ermer, Med Surg, 4879.30, Brockel Storage Units, Admin, 75.00, Budget Furniture, Med Surg, 2025.00, Cardinal Health Rx, Pharmacy-Drugs, 33653.41, Carefusion Solutions, Pharmacy Contract, 1506.00, Cole Papers, Housekeeping, 7.00, College of American Pathologists, Lab Books, 4564.37, CorTrust Bank, Misc, 3552.01, Dakota Broadcasting, Admin, 220.00, Dakota Data Shred, Waste, 132.86, Dakota Radio Group, Admin, 80.00, Dakota Supply Group, R&M, 283.59, Direct Supply, Laundry, 184.45, EZ Way, R&M, 1021.00, Ecolab Instit, Nutrition, 1216.28, Edward Don & Company, Nutrition, 125.25, Eide Bailly, Admin, 37467.15, Elite Medical Staff, NH, 14280.00, Encompass Group, Laundry, 334.80, FFF Enterprises, Inc, Pharmacy Drugs, 14274.51, Fischer Healthcare, Lab Supply, 3430.54, G&O Electric, R&M, 238.50, G&R Controls, Repairs, 28.88, GetMed Staffing, NH, 2340.00, Hase Plumbing, Repairs, 231.64, Healthcare Logistics, Pharmacy, 465.20, Healthcare Services Group, BHC Nutrition/Laundry, 60465.18, Healthstream, Inc, Seminar, 28.75, Interstate Office, Supplies, 259.25, Joan Conlon, Transcript, 1403.61, Jung, Kayla, Radiology Prof. Serv, 267.50, LifeServe Blood, Lab, 2777.20, Linde Gas & Equipment, Med/Surg, Supply, 3926.26, McKesson Medical Surgical, Lab Supplies, 3818.80, McKesson Corp, Pharmacy, 50221.41, McQuillen Creative, Admin, 300.00, Medical Review Consultants, Med/Surg Consult Fees, 70.00, Medical Waste Transport, Waste, 304.80, Meghan Weigel, PT, 506.25, Menards, Repairs, 94.45, Misc. Employee, Mileage, Admin, Supplies, 6008.81, BHC Foundation, Foundation, 245.52, Montana-Dakota, Utilities, 9448.38, Northland Healthcare, Radiology, 1290.00, Ortho-Clinical Diagnostics, Lab Supplies, 304.45, Owens & Minor, Inventory, 5922.80, Patient / Insurance Refunds, 2883.14, Penner Patient Care, R&M, 1210.58, Performance Health Supply, PT, 7.44, Petty Cash, Supplies, 78.00, Pride of the Prairie, Advertising, 770.95, Reuer Sanitation, Garbage, 939.00, Roseanne Ullmann, Transcript, 1314.72, Ruth Ann Gesinger, Med Surg, 6534.04, Servall, Housekeeping/Clinic, Supplies, 398.68, Sharla Ann Carda, Lab, 2211.63, South Dakota Healthcare Assoc, NH, 177.50, Stericycle, Inc, Med Surg, Contract, 84.40, Tara Heuer, Rad Prof, 2031.98, Televox, Books, 30.09, The Watering Can, Admin, 50.00, Tracy Wright, Nutrition, 644.55, Travis Preszler, Clinic, 217.30, Tri-State Water, Supply, 94.50, Turner Drug, Drugs/Pharmacy, Prof. Fees, Supply, 3590.30, United Accounts, Garnishments, 268.42, Venture Communications, Phone/TV, 2751.22, Western State Fire Protection, Maint Contracts, 2000. Motion by Shaykett. Second, Barnhardt to approve the healthcare center payment of claims. All voted yes. Motion carried.

**City**

Consent Calendar: The City Council received and placed on file meeting minutes from the city departments. This includes: BEDC, Library, Fire Department (None submitted) and Planning/Zoning Board (N/A). Motion to by Shaykett to approve. Second by Barnhardt. All voted yes. Motion carried.

Water/Sewer Infrastructure Project: Ken Hier IMEG submitted the Notice to Proceed, and The Dahme agreement for the sewer outlay project. The Council approved and signed the documents. F/O passed along information about the contingency on the project being 1%. IMEG and NECOG would be more comfortable with 5%, They discussed drawing from funding they already had if needed. The council also signed the October draw request from NECOG. Motion by Barnhardt. Second by Gunderson. All voted yes. Motion carried.

RedEye Tavern: Ernest Stahl requested that the following items be looked at for repair at RedEye Tavern. Walk in cooler door is leaking water. 2. There is a utility sink in the back room that he would like installed to clean the air fryer. 3. The crawl space in the basement has standing water, the de-hue is not keeping up. 4. The sliding cooler doors need a new seal. Ernest also requested to paint the walls. The council approved painting the walls. The other items will be looked at by maintenance.

Airport: Mayor Rick Boschee reported that they have not heard back from the inspector about changing the airport back to public use. There is still the question of whether the Agtegra bins are too high. The Council also discussed leasing the land farm/hay for 2025. The ads for leasing the cropland and grassland were placed in The Bowdle Pride. The lease term will be three years with a three-year renewal. Bids will be opened at the December 2, 2024, meeting.

The motion for approval of the following liquor license renewals for 2023 was made by Barnhardt, seconded by Shaykett.

* Bowdle American Legion: Retail (on Sale) Liquor (RL-6195)
* Red Eye: Package (off-sale) Liquor (PL-28147) and Retail (on-sale) Liquor (RL-28145)
* Bird Down Lodge/Shot Gun Bar and Grill: Retail (On Sale) Liquor (RL-5547)
* The Watering Can: Retail (On/Off Sale) Wine & Cider (RW-27272)
* Oldies Grill & Lounge- Retail (On-Sale) Restaurant Liquor (RR-29413), Transfer Package Off Sale

F/O presented the council with the October Statement of Accounts, Monthly Receipts, Monthly Expenses and Water Usage Report. They were reviewed by the council.

City Receipts (October): CorTrust Bank, Interest, 12.90; Raymond James Interest, 748.83; State of SD, Sales Tax, 13919.07; Hwy/Bridge, 6076.01; Alcohol Reversion, 881.23; Edmunds County, Property Tax, 1293.82, County Wheel Tax, 556.95, Motor Vehicle, 2077.49; Golf Cart License, 10.00, Midco/Venture, Franchise Fees, 579.47, City Rentals, 8680.00, Building Permits, 35.00, Liquor License, transfer, 75.00; Library Donations/Surplus, 597.00, Misc. Income, Reimburse/ins. cancel, 198.00, Rubble Site Fees, 1299.86; Water/Sys Maint/Late Fees/ Reconnects/Meter Deposit/Bulk, 17951.41, Water Debt 1, 2401.09, Water Debt 2, 2518.44; Sewer/Late Fees, 8150.70; Sewer Surcharge, 8557.67, Sewer Debt 1, 2367.80, Sewer Debt 2, 2523.41; Loan Advance, Dahme, 177710.70.

City Payroll October: City Council Wages, 1850.00; City Finance Wages, 1333.31; Library, Wages, 2221.94; Streets Department, Wages, 2637.50; Econ Dev, Wages, 444.44; Water Wages, 2207.63; Sewer, Wages, 2207.63.

City Payment of Claims (October):

Agtegra, fuel 228.00; Bowdle Senior Center, donation, 100.00, City of Bowdle, utilities, 612.16; CorTrust Bank Visa, supplies, 1038.22; Dahme Construction, Main Street Project, 177,710.70; FEM Electric, airport utilities, 76.64; IMEG, Sewer Consulting/Main Street Project, 18148.90; Jensen Rock & Sand, asphalt, 4779.29; Montana Dakota, utilities, 2352.38, Prairie Wrencher, repairs, 195.00; SDPAA, insurance, 4887.78; SDML Workers Comp, insurance, 3658.00; SD Dept of Health, water sample, 15.00, Carrie Poirier, mileage reimb, 291.97; Rick Boschee, mileage reimb, 349.47; Rex Gab, mileage reimb, 349.47; The Pride, publishing, 166.79, Venture, phone/internet, 167.67; USDA Rural Dev, loan payment, 3229.00; SD Dept of Revenue, sales tax, 75.73; Web Water, water supply, 9426.48; CorTrust, interim loan payment, 1070.67.

The Council discussed moving funds from Raymond James to SD Fit. This was tabled until more information is obtained. The city insurance along with the BEDC and HRC property policies have been moved to the SDPAA. Liability insurance for the BEDC and HRC are maintained through CorInsurance. Final paperwork was completed.

The next regular council meeting is scheduled for Monday, December 2, 2024, at 6:30 pm.

Motion by Shaykett, seconded by Gunderson, to adjourn at 7:45pm. All present voted yes. Motion carried.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carrie Poirier, Finance Officer

Published once at the approximate cost of \_\_\_\_\_\_\_\_\_\_\_.